

**Annex IV-D
Statement of Intent**

**Funding for the Development of a Business Plan
Cree Human Resources Development Department**

(Use additional pages if needed)

<u>1) Applicant's Basic Information</u>	
▪ Applicant's name:	
▪ Other partners or organizations involved, if any:	
▪ Contact person:	
▪ Mailing and operational address:	
▪ Telephone No.:	
▪ Fax No.:	
▪ E-mail address:	
▪ Length of time in existence and number of employees:	
▪ Board of Directors of the Organization (owner(s) or administrators) if any:	
▪ Field of activities:	
▪ Previous use of HRSDC or CHRD funds	
Education/experience <i>For each owner, please attach a statement of education, training, employment history and management experience (résumé).</i>	
▪ Summarize how the education/experience relates to this proposal	
Summary of owner's (owners') net worth <i>If the business has multiple owners, please submit a separate statement of net worth for each.</i>	

Assets \$	Liabilities \$
Cash/bank balances (confirmation required)	Charge account balances
Real estate	Mortgages:
Furniture	
Equipment	Loans outstanding
Vehicle(s)	Vehicle(s)
Other (specify)	Other (specify)
Other investments	Other accounts owing
Total assets (A)	Total liabilities (B)
Net worth (A) – (B)	

2) Business Description

<ul style="list-style-type: none"> ▪ Activities: 	
<ul style="list-style-type: none"> ▪ How many jobs are to be created? if applicable 	
<ul style="list-style-type: none"> ▪ Duration of the business plan development 	From _____ to _____

3) Budget Information on the Business Plan

<ul style="list-style-type: none"> ▪ Estimated funding needed for the business plan 	Copy of the budget is attached <input type="checkbox"/> Not attached <input type="checkbox"/> Reason: _____
<ul style="list-style-type: none"> ▪ Description of the financial contribution from the Applicant and/or other related parties, when applicable: 	
<ul style="list-style-type: none"> ▪ Amount requested to be funded by CHR D: 	

4) Budget Information on the Business

	Estimated project costs \$	Estimated source of funding
Business plan		
Capital		
Land and land preparation		
Building		
Equipment		
Computers		
Vehicles		
Inventory		
Other (specify)		
Operating (Insurance, utilities, etc.)		
Marketing		
Business support		
Other (specify)		
Total project costs		

Signature of the authorized Applicant's representative

Date